

### FACILITY USE CARD

Get the card that is the key to Norfolk's recreation centers and pools. The Facility Use Card. Facility Use Cards are issued for participants five years of age and older to be used at all recreation centers and pools. Cards must be presented upon entering a facility. Facility Use Cards are not required for registration and attendance of fee-based classes, special events, meetings or use of facilities on a rental basis.

*Costs for Facility Use Cards (Checks or Money Orders only):*

- Youth (ages 5-17) \$ 5.00
- Adults (ages 18-64) \$10.00
- Non-Residents \$50.00
- Daily Guest Pass \$2.00
- Lost Card Replacement Fee \$3.00

*Family Plan (Checks or Money Orders only):*

- One parent & one child \$12.00
- One parent & up to 3 children \$15.00
- Two parents & one child \$20.00
- Family of four or more \$25.00

Cards are valid for one year from the purchase date. Two proofs of Norfolk residency will be required, as well as verification of date of birth. Youth will be given credit toward the purchase of their card based on academic performance. Each A is equal to a \$1.00 discount; each B equal to a \$ .50 discount; and five A's equal a free card.

Youth from families receiving any sort of assistance can request a fee waiver. A fee waiver request form must be filled out by the parent, with proof of assistance (i.e., the identification number on a food stamp card or ADC card).

Facility Use Cards are issued at 1612 Willow Wood Drive in Lakewood Park. The hours for issuing cards are:

*Monday through Friday • 11:30am - 1:30pm • 6:00pm - 8:00pm*  
*Saturdays • 9:00am - 12:00pm*

Any questions, please call 441-5834.

### TDD MACHINE

Norfolk's Department of Neighborhood and Leisure Services has a TDD machine. This machine allows us to communicate more effectively with our hearing impaired participants. The TDD number is 441-1764. If you have a hearing impairment, please press your spacebar so that the staff will know that you are calling on the TDD. You can also utilize the Virginia Relay Center at 1-800-828-1120.

### INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT

Qualified individuals with a disability are entitled to participation in programs and activities of the Norfolk Department of Neighborhood and Leisure Services. If you require assistance to participate in any activity, call the Therapeutic Recreation Center at 441-1764 (V/TDD), seven days prior to the event.

### PICNIC SHELTER, ATHLETIC FIELD AND FACILITY RENTALS

#### RENTAL FEES

The Norfolk Department of Neighborhood and Leisure Services has established user fees for rental of picnic shelters, athletic fields and recreation facilities.

#### PICNIC SHELTER RESERVATIONS

Applications for picnic shelter rentals are accepted at the Lakewood Athletic Office, located at 1612 Willow Wood Drive. Large picnic shelters in Norfolk's major parks rent for \$30 for a half day and \$50 for a full day. Non-resident fee is an additional \$10. Small picnic shelters are available on a first-come, first-serve basis. Call 441-5834 for more information.

#### ATHLETIC FIELDS

Athletic fields can be rented for four hours at \$35. Tournament fees are \$60 per field per day. Lights are an additional \$10 per field. Call 441-5834 for more information.

#### MULTIPURPOSE ROOMS

Recreation center gyms rent for \$50 per hour for Norfolk residents, and \$60 per hour for non-residents. Small rooms in these and all other recreation centers can be rented at \$20 per hour for Norfolk residents and \$30 per hour for non-residents. For more information and room availability, call the specific center.